

HRD Training Topics & Subject Matter Experts

Below is a list of subject-matter experts who have developed and facilitated Human Resource Development courses in the topics listed. If you have questions or wish to learn more about a particular topic, locate the topic below and then find the contact information on the second, by-name list; the second list is alphabetical by first name.

Topics

7 Habits of Highly Effective People – Pat Deery, Maria Witte, Bob Smith, Kelli Henderson
Absenteeism – Linda Maxwell Evans, Sonya Dixon
Adult Learners – Pat Deery
Affirmative Action – Kelley Taylor, Michelle Martin
Banner (as a system)– Karen Chastonay
Banner Finance – Kathy Bugg (budgeting), Felicia Roberson
Banner HR – Mary Turner
Banner HR and Finance systems – Michael Miller
Budgeting – Kathy Bugg
Business Writing – Pat Deery
Career Center – Phyllis Bickers
Change management – William Sauser
Classroom training – Pat Deery
Coaching – Joe Sumners
Collection reports – Linda Ledbetter
Classification of jobs – Chuck Gerards
Communication with the media – Mike Clardy
Compensation – Chuck Gerards
Conflict management – Charlotte Sutton
Customer service – Kelli Henderson
Dealing with difficult people – Charlotte Sutton
Delegation – Jimmy Lawrence
Distress, People in – Doug Hankes
Diversity – Pat Deery, Lisa Brantly, Kelli Henderson
Editing – George Littleton
Effective Listening – Margaret Fitch-Hauser
Email etiquette – Kelli Henderson
Employee Benefits – Elizabeth McCormick, Beverly Hughes
Employment Process – Angela Erlandson
Employee Relations – Linda Maxwell Evans, Sonya Dixon
Enrollment services – Susan Allen
Equal Employment Opportunity – Kelley Taylor, Michelle Martin
Emotional intelligence/EQI – Kelli Henderson
Estate planning – Robert Tufts

Ethics – William Sauser
Facilities operations – Rick Traylor
Fair Labor Standards Act – Chuck Gerards, Trey Lightner
Family Medical Leave Act (FMLA) – Michael Hill, Sonya Dixon
Foreign Nationals (hiring and University policies) – Sue Ann Balch
Generations in the workplace – Pat Deery
Grammar – Pat Deery
Harassment in the workplace – Kelley Taylor, Michelle Martin
Health issues: Pamela Stamm
 Blood pressure
 Cholesterol
 Diabetes
 Osteoporosis
Health Insurance Portability and Accountability Act (HIPAA) – Michael Hill
Healthy Tigers – Kimberly Braxton-Lloyd, Dave Brackett
Human Resources – Lynne Hammond
Innovation – Pat Deery
Interviewing Skills – Angela Erlandson
Job application – Angela Erlandson, Tommy Waldrop, Chris Thompson
Job Families – Chuck Gerards, Trey Lightner
Leadership – Pat Deery, Kelli Henderson, Maria Witte, Bob Smith, Hope Stockton, Thomas Maple
Meeting skills – Jimmy Lawrence
Myers-Briggs Type Inventory – Phyllis Bickers
Occupational Fraud – Kevin Robinson
Office equipment – Glenda Miley
Payment services – Shawn Asmuth
Payroll processing – Beverly Hughes
Physical fitness – William Jackson
Poor conduct – Linda Maxwell Evans, Sonya Dixon
Presentation skills – Margaret Fitch-Hauser
Professionalism in the workplace – Brinda Lisano, Lori Bush
Property management – John Asmuth
Printing – Glenda Miley
Procurement – Shawn Asmuth
Promotions – Chuck Gerards, Trey Lightner
Reclassification – Chuck Gerards, Trey Lightner
Recognition Programs- Linda Maxwell-Evans, Sonya Dixon
Records (administrative) – Michael Hill, Mary Turner
Research administration (pre-award) – Anthony Ventimiglia
Resumes – Tommy Waldrop, Chris Thompson, Katie Mantooth
Rules violations – Linda Maxwell-Evans, Sonya Dixon
Search committees – Leanne Fuller, Kelley Taylor

Salary management – Chuck Gerards
Smoking cessation – Kimberly Braxton-Lloyd
Sponsored programs – Anthony Ventimiglia
Sponsored programs (accounting) – Larry Hankins
Strategic Planning – William Sauser
StrengthQuest – Meaghan Weir, Nancy Bernard
Stress management – Thomas Maple
Student billing – Linda Ledbetter
Student financial services – Linda Ledbetter
Systems in general – Karen Chastonay
Tax preparation – Samuel Deal
Team Building – William Sauser
Telephone Systems – Melissa Long
Time management – Hope Stockton
Training – Pat Deery, Kelli Henderson
Work/life balance – Scott Ketring

Subject Matter Experts

Name	Department	Area(s) of Expertise	Email	Phone Number
Amanda Harrelson	Finance	Personal finance, investment planning	ahh0007@auburn.edu	(334) 663-3254
Angela Erlandson	Human Resources-Employment Services	Employment Process, Interviewing Skills	erlanah@auburn.edu	(334) 844-1605
Anthony Ventimiglia	Office of Sponsored Programs	Research Administration (primarily pre-award)	ventiaf@auburn.edu	(334) 844-5954
Beverly Hughes	Payroll & Employee Benefits	Employee Benefits, Payroll Process	hughebw@auburn.edu	(334) 844-4183
Bob Smith	Pharmacy Administration	7 Habits of Highly Effective People, Leadership	smithre@auburn.edu	(334) 844-4039
Brinda Lisano	Pharmacy Administration	Professionalism	lisanbp@auburn.edu	(334) 844-8356
Charlotte Sutton	Management	Leadership, Conflict Management, Dealing with Difficult People	suttocd@auburn.edu	(334) 844-6507
Chris Thompson	Human Resources-Employment Services	Interviewing Skills, Employment	cot0001@auburn.edu	(334) 844-1614
Chuck Gerards	Compensation and Classification	Compensation and Classification Process, Fair Labor Standards Act	gerarck@auburn.edu	(334) 844-1618
Dave Brackett	Pharmacy Health Services	Healthy Tigers	brackpd@auburn.edu	(334) 844-4099
Doug Hankes	Student Counseling Services	Helping people in distress	hankedm@auburn.edu	(334) 844-5123
Elizabeth McCormick	Payroll & Employee Benefits	Employee Benefits, Payroll Process	mccorel@auburn.edu	(334) 844-4183
Felicia Roberson	Information Systems Support	Banner Finance	roberfe@auburn.edu	(334) 844-3660
George Littleton	English Department	Editing	littlgb@auburn.edu	(334) 844-9014
Glenda Miley	Copycat	Printing	mileygm@auburn.edu	(334) 844-4200
Hope Stockton	Professional and Continuing Education	Leadership, Time Management, Accountability, StrengthsQuest, Leadership Challenge	stockhg@auburn.edu	(334) 844-2870
James Mantooth	Office for VP of Student Affairs	Office of the VP for Student Affairs	mantoja@auburn.edu	(334) 844-8920
Jimmy Lawrence	Office of Professional and Career Development	Meeting Skills, Delegation	lawrejd@auburn.edu	(334) 844-2218
Joe Sumners	Economic & Community Development Institute	Coaching	sumneja@auburn.edu	(334) 844-4704
John Asmuth	Property Services	Office of Property Services	asmutjc@auburn.edu	(334) 844-4759

Karen Chastonay	Asst VP Bus & Fin & Controller	Banner	chastka@auburn.edu	(334) 844-8076
Kathy Bugg	Budget Services	Reading Budget Balances in Banner	kbb0003@auburn.edu	(334) 844-2156
Kelley Taylor	Affirmative Action/Equal Employment Opportunity	Harassment Training, AA/EEO Compliance	taylokg@auburn.edu	(334) 844-5294
Kelli Henderson	Human Resources Development	Customer Service, Emotional Intelligence, Leadership, Email Etiquette	hendekc@auburn.edu	(334) 844-7939
Kevin Robinson	Internal Auditing	Occupational Fraud	robinmk@auburn.edu	(334) 844-4389
Kimberly Braxton-Lloyd	Pharmacy Health Services	Healthy Tigers, Smoking Cessation	lloydkb@auburn.edu	(334) 740-1913
Larry Hankins	Contracts & Grants Accounting	Contracts and Grants Accounting Office	hankill@auburn.edu	(334) 844-6186
Leanne Fuller	Administration-Agriculture & AAES	Search Committee Training	fullele@auburn.edu	(334) 844-3203
Linda Ledbetter	Student Financial Services	Office of Student Financial Services: student billing and collection reports	ledbelh@auburn.edu	(334) 844-3732
Linda Maxwell-Evans	Human Resources-Employee Relations	Employee Relations, Absenteeism and Turnover, Dealing with Employees with Poor Conduct,	lzm0020@auburn.edu	(334) 844-1603
Lisa Brantly	Center for Governmental Services	Diversity, communication, customer service, problem solving, conflict resolution	powelli@auburn.edu	(334) 844-4782
Lori Bush	Liberal Arts Administration	Professionalism	bushlor@auburn.edu	(334) 844-2142
Lynne Hammond	Human Resources	Human Resources Laws and Compliance	hammolb@auburn.edu	(334) 844-4145
Margaret Fitch-Hauser	Communication and Journalism	Presentation Skills, Effective Listening	fitchme@auburn.edu	(334) 844-2766
Maria Witte	Department of Educational Foundations, Leadership and Technology	7 Habits of Highly Effective People	wittemm@auburn.edu	(334) 844-3078
Mary Turner	Human Resources-Records	Banner Human Resources, Records	turneml@auburn.edu	(334) 844-1607
Meaghan Weir	Auburn University Career Center	StrengthsQuest	leemeag@auburn.edu	(334) 844-4744
Melissa Long	Office of Information Technology	Telephone system at Auburn, TELECOM Office	longmel@auburn.edu	(334) 844-9358
Michael Hill	Human Resources-Records	FMLA, Maintaining Records, Leave, HIPAA	hillmic@auburn.edu	(334) 844-1604
Michael Miller	Information Systems Support	Banner Systems		

Michelle Martin	Affirmative Action/Equal Employment Opportunity	Harassment Training, AA/EEO Compliance	martim9@auburn.edu	(334) 844-4732
Michelle Murphy	VP of Student Affairs	Leadership Challenge	murphmi@auburn.edu	(334) 844-5292
Mike Clardy	Communications and Marketing	Working with news media	clardch@auburn.edu	(334) 844-9996
Nancy Bernard	Auburn University Career Center	StrengthsQuest	bernanm@auburn.edu	(334) 844-4744
Pamela Stamm	Pharmacy Practice	Diabetes Management, Blood Pressure, Cholesterol, Osteoporosis	stammpl@auburn.edu	(334) 844-8283
Pat Deery	Human Resources Development	Leadership, Performance Management, Writing, Training, Generations in the Workplace	deerypd@auburn.edu	(334) 844-1602
Phyllis Bickers	Auburn University Career Center	Myers-Briggs Type Indicator	bickepm@auburn.edu	(334) 844-4744
Rick Traylor	Facilities Human Resources	Facilities	trayljr@auburn.edu	(334) 844-9502
Robert Tufts	Forestry and Wildlife Sciences	Estate Planning, property law, choice of business entity, surveying	tuftsra@auburn.edu	(334) 844-1011
Samuel Deal	Clinical Sciences	Tax Preparation	dealsam@auburn.edu	(334) 844-5340
Scott Ketring	Human Development/Family Studies	Work/Life Balance	ketrisa@auburn.edu	(334) 844-4479
Shawn Asmuth	Procurement & Payment Services	Office of Procurement and Payment Services	asmutsc@auburn.edu	(334) 844-7771
Sonya Dixon	Human Resources-Employee Relations	Employee Relations, Absenteeism and Turnover, Dealing with Employees with Poor Conduct,	dixonsa@auburn.edu	(334) 844-7612
Sue Ann Balch	International Programs	Hiring of Foreign Nationals and Auburn University Policies Dealing with Internationals	balchsa@auburn.edu	(334) 844-4538
Susan Allen	Office of Enrollment Services	Office of Enrollment Services	gilbesu@auburn.edu	(334) 844-6409
Thomas Maple	Pharmacy Administration	Leadership, Stress Management	maplets@auburn.edu	(334) 844-8348
Tommy Waldrop	Human Resources-Employment Services	Interviewing Skills, Employment	waldrgt@auburn.edu	(334) 844-1613
Trey Lightner	Human Resources-Classification and Compensation	Compensation and Classification Process, Fair Labor Standards Act	lightjl@auburn.edu	(334) 844-1635
William Jackson	Campus Recreation	Physical Fitness	jackswi@auburn.edu	(334) 844-4716
William Sauser	Management	Team Building, Ethics, Strategic Planning, Change Management	sausewi@auburn.edu	(334) 844-2498